

EMPLOYMENT

Our mission at MPTF is to support our entertainment community in living and aging well, with dignity and purpose, and to help each other in times of need.

**THIS
ISN'T
JUST
A JOB.**

MPTF | ∞

Caring is Infinite

IT'S A PASSION.

**DEPENDABLE, HARD-WORKING PEOPLE
ARE OUR GREATEST ASSET.**

MPTF offers full and part-time employment for experienced individuals who are dedicated to the care of those in need. We serve a wide range of residents and community members with a variety of needs, and that requires a qualified and dedicated staff with a broad range of diverse skills and specialties.

If you're looking for work that has a truly meaningful and life affirming component, then read please review the information within this brochure to learn more about our mission, culture, and professional work setting. If our goals and purpose resonate with you, we hope you will take the time to review the positions that are open and apply for any jobs that match your qualifications and career interests.

MPTF: Motion Picture & Television Fund

We are an Employer of Choice in the Healthcare, Nonprofit, and Entertainment Industries

Our History and Culture

Thank you for your interest in MPTF (Motion Picture & Television Fund). MPTF has been central to the Hollywood story since its very beginnings. From legendary film icons to the behind-the-scenes talent who make the magic, MPTF has been the safety net for the entertainment community for the last century. What started out almost 100 years ago in 1921 continues to serve as a constant force in taking care of entertainment industry members and their families in times of need. Our mission statement, *"We support our entertainment community in living and aging well, with dignity and purpose, and in helping each other in times of need,"* is practiced everyday by MPTF staff and volunteers.

The Wasserman Campus is located in Woodland Hills and is the home of our residential community, our skilled nursing and memory care units, and our geriatric behavioral health facility. The **Saban Center for Health and Wellness**, which houses a state-of-the-art gym and aquatic therapy pool, is also located on campus. In addition, MPTF's **Samuel Goldwyn Foundation Children's Center** is located in West Los Angeles, and our **Community Social Services** office is located in Burbank.

Much of our efforts are focused on supporting those in the community via programs including our **Home Safe Home** program, **Daily Call Sheet** outreach program for seniors, volunteer opportunities, and so much more.

Today we're recognized as a leading charitable organization and healthcare nonprofit that offers assistance and care to those with limited resources in the entertainment industry. We constantly focus on the needs of today in addition to the needs of future generations of industry workers and retirees.

We're a special organization with an incredible mission. Thank you for considering MPTF as you explore career options and look to us to find a fit with your longer-term career values and goals.

The Hiring Process

MPTF's hiring process is thorough. In addition to scheduling interviews for you with Human Resources staff and hiring managers, we conduct reference checks. (Note that if employment references are not available, you are welcome to submit performance reviews from other employers that demonstrate your historical job performance and achievements.)

Once a conditional employment offer is extended, we run a criminal background check at our expense. In addition, new hires must undergo a pre-employment physical and drug screen before the first day of employment.

All candidates—both Residential and Nursing—must submit appropriate healthcare credentials and maintain their licenses and certifications in good standing throughout the duration of their employment.

Contact us

Toll Free 855 760 6783
mptf.com
info@mptf.com



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Your Introductory Period

All employees hired by MPTF are hired “at will,” unless they are hired into a union position. In addition, the first ninety days with our organization will be considered an “introductory” or “training” period. Interim performance evaluations may occur after your 90-day introductory period to provide you with guidance and feedback as you transition into your role and into the MPTF organization but are not financial in nature and do not include salary increases at that time.

Benefits and Employee Services

We offer benefits to eligible employees and their dependents (i.e., full-time and part-time employees working at least 24 hours per week) that will provide you with significant opportunities and advantages. You may choose from a wide menu of options, including medical, dental, life insurance, AD&D, long-term disability, legal services, an Employee Assistance Program (EAP) provider, credit union, tuition assistance for work-related courses at accredited institutions, and healthcare and dependent care reimbursement accounts. Insurance coverage becomes effective on the first of the month following 30 days of employment. MPTF offers a 403(b) retirement savings plan, which you are eligible for immediately and that will match \$.50 on every dollar up to 6% of your gross earnings.

Please note that per diem, on-call, and part-time non-benefited employees are eligible to participate in the 403(b) plan, have access to MPTF’s EAP as well as the First Entertainment Credit Union, and are given first-tier consideration when regular full-time or benefited positions become available.

There are two dining locations on campus. Services on campus that may be subject to availability as well as additional fees include a full-service gym and first-run movie theater screenings (Sunday and Thursday nights). We offer a robust health & wellness program that includes on site group classes, including yoga, meditation, and Zumba as well as health coaching and Healthy Heart and Diabetes Prevention programs. Parking on campus is free.

Union Shop

MPTF is recognized as a union shop for a large number of on-campus positions. **The United Healthcare Workers–West / Service Employees International Union (SEIU) Local 399** is our largest union, governing employees in nursing, residential, administrative support, food service, housekeeping, landscaping, and similar occupations. **The International Union of Operating Engineers, Local 501**, governs maintenance engineers. Union dues are required when working in a union classification.

Contact us

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For More Information . . .

We realize that selecting your next employer is important to you and your career development. We hope this brochure addresses some of your most important questions. For more information, we recommend that you visit our website at MPTF.com.

And of course, please keep abreast of our changing job opportunities by visiting mptf.com/employment.

MPTF is an equal opportunity employer. Thank you for your interest in joining our very special organization!

MPTF | Motion Picture & Television Fund

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23388 Mulholland Drive
Woodland Hills, CA 91364

Community Social Services

3601 West Olive Avenue
Suite 625
Burbank, CA 91505

Call toll Free
855 760 MPTF (6783)



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